

**From:** Mindy Nguyen <Mindy.Nguyen@lacity.org>  
**Sent time:** 05/05/2020 06:21:08 PM  
**To:** Planning Web Posting <planning.webposting@lacity.org>  
**Subject:** Re: Addendum Web Request for Hollywood Center Project DEIR

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Please note updated file paths for the respective instructions below:

(4) *Move* items located in the following file path, currently located under "Public Comments", to "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Public Comments" >> "Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR":

*P:\Share\WebRequest\_LargeFiles\Mindy\Hollywood Center Project ELDP\Administrative Record Post-Publication\Public Comments\Archive\Public Correspondence*

(6) Upload items, located in the following file path, to the link located on the landing page titled "Public Comments" >> "Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR":

*P:\Share\WebRequest\_LargeFiles\Mindy\Hollywood Center Project ELDP\Administrative Record Post-Publication\Public Comments\Public Correspondence*

Thank you.

On Tue, May 5, 2020 at 6:05 PM Mindy Nguyen <[Mindy.Nguyen@lacity.org](mailto:Mindy.Nguyen@lacity.org)> wrote:

Good evening,

Please see below request for an addendum to the Administrative Record for the Hollywood Center Project EIR (Case No. ENV-2018-2116-EIR), to be uploaded by **COB Thursday, May 7, 2020**.

(1) Under the "Administrative Record" link located on the DEIR landing page, please *create two new subheaders* under the "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Public Comments", titled as follows:

- Comments on DEIR
- Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR

(2) *Rename* the "DEIR Public Comment" link, located on the DEIR landing page, to "Public Comments", and have it mirror what is shown under the "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Public Comments".

(3) *Move* items in the following file path, currently located under "Public Comments", to "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Public Comments" >> "Comments on DEIR":

*P:\Share\WebRequest\_LargeFiles\Mindy\Hollywood Center Project ELDP\Administrative Record Post-Publication\Public Comments\Archive\Comments on DEIR*

(4) *Move* items located in the following file path, currently located under "Public Comments", to "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Public Comments" >> "Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR":

*P:\Share\WebRequest\_LargeFiles\Mindy\Hollywood Center Project ELDP\Administrative Record Post-Publication\Public Comments\Archive\Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR*

(5) Upload items, located in the following file path, to the link located on the landing page titled "Public Comments" >> "Comments on DEIR":

*P:\Share\WebRequest\_LargeFiles\Mindy\Hollywood Center Project ELDP\Administrative Record Post-Publication\Public Comments\Comments on DEIR*

Please note that this link should mirror items located in "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Public Comments" >> "Comments on DEIR".

(6) Upload items, located in the following file path, to the link located on the landing page titled "Public Comments" >> "Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR":

*P:\Share\WebRequest\_LargeFiles\Mindy\Hollywood Center Project ELDP\Administrative Record Post-Publication\Public Comments\Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR*

Please note that this link should mirror items located in "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Public Comments" >> "Public Correspondence Received During DEIR Comment Period Not Commenting on Contents of DEIR".

(7) Upload items (outside of the Archive folder), located in the following file path, to the link located on the landing page titled "Administrative Record" >> "(H) Remainder of Administrative Record" >> "Agency Correspondence" >> "Email Correspondence" >> "Mindy Nguyen":

*P:\Share\WebRequest\_LargeFiles\Mindy\Hollywood Center Project ELDP\Administrative Record Post-Publication\Email Correspondence*

Please note that the Administrative Record link should mirror what is shown under "Additional Documents".

Let me know if you have any questions or need further clarification regarding the above instructions.

Thank you! --



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